CITY COUNCIL
CITY OF WEST HOLLYWOOD
MINUTES
MONDAY, FEBRUARY 3, 2025
WEST HOLLYWOOD PARK PUBLIC MEETING ROOM
COUNCIL CHAMBERS
625 N. SAN VICENTE BOULEVARD

6:00 P.M. – REGULAR MEETING

CALL TO ORDER: Mayor Byers called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE: Mayor Byers led the Pledge of Allegiance.

ROLL CALL:

PRESENT: Councilmember Hang, Councilmember Heilman, Councilmember Meister, Vice Mayor Byers, and Mayor Erickson.

ALSO PRESENT: City Manager Wilson, City Attorney Langer, Administrative Services Director Janet Jimenez, City Clerk Melissa Crowder, and Assistant City Clerk Lulu Morales.

REPORT OF CLOSED SESSION AGENDA:

City Attorney Lauren Langer reported that the City Council convened the Special Closed Session at 5:00 p.m. and no members of the public spoke under Public Comment. She noted that the City Council discussed the one item of business listed on the posted agenda and took no reportable action. The Closed Session concluded at 5:40 p.m.

APPROVAL OF AGENDA:

City Clerk Crowder reported that there were no changes from Staff.

Councilmember Erickson requested that Items D.1., E.5., E.6., F.1., F.5., F.6., F.7., be moved to the Consent Calendar as Items B.15., B.16., B.17., B.18., B.20., B.21, and B.22., respectively.

Vice Mayor Heilman requested that F.2 be moved to the Consent Calendar as Item B.19.

Motion by Vice Mayor Heilman, seconded by Councilmember Meister, and approved (5/0).

LEVINE ACT DISCLOSURES: None.

ADJOURNMENT MOTIONS:

Mayor Byers requested that the meeting be adjourned in memory of the victims of American Eagle Flight 5342 and the Army UH-60 Black Hawk crash in the Potomac River on January 29, 2025 as well as the medical transport jet crash on January 31, 2025 in Philadelphia. She also requested that the meeting be adjourned in memory of David Richard Thompson.

PRESENTATIONS:

Vice Mayor Hang presented a Proclamation to the Asian American and Pacific Islander (AAPI) members of the Los Angeles County Fire Department in support of Lunar New Year.

Mayor Byers presented a Proclamation to student representatives from UCLA in support of Veganuary.

PUBLIC COMMENT:

BOB CLASTER, WEST HOLLYWOOD, spoke regarding concerns with the proposed installation of artificial turf at West Hollywood Park as indicated in Item B.17. *(E.6.)*.

STEPHANIE HARKER, WEST HOLLYWOOD, thanked City staff Helen Collins, Danny Rivas, Joe Torres, and Vyto Adomaitis for their responsiveness. She spoke in support of Item B.17. *(E.6.)* as well as resources needed at Fire Station's 8.

CATHY BLAIVAS, WEST HOLLYWOOD, spoke in support of Item B.17. *(E.6.)* as well as resources needed at Fire Station's 8.

ANDREW SOLOMON, WEST HOLLYWOOD, spoke in support of Item B.21. *(F.6.)* and thanked the City Council for their support.

SAM BORELLI, ON BEHALF OF THE HUMAN SERVICES COMMISSION, spoke on the resources for mental health available to the public.

MICHAEL RUSSNOW, WEST HOLLYWOOD, spoke regarding concerns related to the rent reduction amount proposed by the City's Hearing Examiner and considering quality of life as well.

MARQUITA THOMAS, WEST HOLLYWOOD, spoke regarding concerns with two West Hollywood Municipal Code Sections and requested updating the City's Rent Stabilization Ordinance (RSO).

JEFF MCMULLEN, WEST HOLLYWOOD, spoke regarding the Assembly District elections and his candidacy for the 51st delegation.

WENDY GOLDMAN, WEST HOLLYWOOD, spoke regarding concerns with billboards along Sunset, specifically on the public benefit of 8950 Sunset.

STEVE MARTIN, WEST HOLLYWOOD, spoke regarding the Eastside as well as the incoming cat mayor.

MIKE NUTTALL, WEST HOLLYWOOD, spoke regarding various City events that he attended, his appreciation for City Staff, and support for the Transgender community.

JOSHUA MARIN-MORA, FIELD DEPUTY FOR ASSEBLYMEMBER RICK CHAVEZ-ZBUR, spoke regarding updates related to legislation.

RAMESSES SETEPENRE, WEST HOLLYWOOD, spoke regarding concerns related to homelessness.

JAMIE FRANCIS, WEST HOLLYWOOD, spoke regarding pedestrian safety.

CITY MANAGER'S REPORT:

City Manager Wilson announced that February is Black History Month. He mentioned the City's Winter Sounds events. He also shared that there is an updated *WeHo Pages* guide, which will be available at all City facilities and public meetings.

FISCAL IMPACT ON CONSENT CALENDAR:

City Clerk Crowder stated that the Fiscal Impact on the Consent Calendar with the addition of Items D.1., E.5., E.6., F.1., F.2., F.5., F.6., F.7., was $2,110,444 in expenditures, $226,239 in revenues, and ($0) in waived fees.

City Clerk Crowder read the title of the ordinance of Item D.1.

B. CONSENT CALENDAR:

B.1.,2.,3.,4.,5.,6.,7.,8.,9.,10.,11.,12.,13.,14.,15.,16.,17.,18.,19.,20.,21., and B.22. Motion Vice Mayor Heilman, seconded by Mayor Byers, and approved (5/0), noting Vice Mayor Heilman's "no" votes on Items B.5. and B.12.

B.1. POSTING OF AGENDA [J. JIMENEZ, M. CROWDER, L. MORALES]:
SUBJECT: The agenda for the meeting of Monday, February 3, 2025, was posted at City Hall. Plummer Park, the West Hollywood Library, and the Aquatics & Recreation Center (ARC) on Wednesday, January 29, 2025.
ACTION: Received and filed. **Approved as part of the Consent Calendar.**

B.2. APPROVAL OF MINUTES [J. JIMENEZ, M. CROWDER, L. MORALES]:
SUBJECT: The City Council is requested to approve the minutes of the prior City Council meeting.
ACTION: Approved the meeting minutes of January 21, 2025. **Approved as part of the Consent Calendar.**

B.3. APPROVAL OF DEMAND REGISTER NO. 963 [L. QUIJANO, K. BARENG, S. STEPHENS]:

SUBJECT: The City Council shall receive the Demand Register for period ending January 24, 2025 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.

ACTION: Approved Demand Register No. 963 and Adopted Resolution No. 25-005: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ALLOWING AND APPROVING THE PAYMENT OF DEMANDS ON DEMAND REGISTER NO. 963". **Approved as part of the Consent Calendar.**

B.4. CLAIMS ADMINISTRATION [J. JIMENEZ, M. CROWDER, Y. ZHOSAN]:

SUBJECT: The City Council is receiving notification that the City's third-party administrator Carl Warren & Co. has denied three (3) Claims for Damages from Alison Johnson, Fabrice Dejean, and Samuel Smith.

ACTION: Received and filed. **Approved as part of the Consent Calendar.**

B.5. ADOPT ORDINANCE NO. 25-01 (2ND READING): "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 10, VEHICLES AND TRAFFIC OF THE WEST HOLLYWOOD MUNICIPAL CODE, TO INCORPORATE THE UPDATED SPEED LIMIT REGULATIONS OF THE LOS ANGELES COUNTY CODE TO ENABLE SPEED LIMIT REDUCTIONS PURSUANT TO STATE LAW; TO DESIGNATE SAFETY CORRIDORS AND BUSINESS ACTIVITY DISTRICTS FOR ENHANCED ROAD SAFETY; ESTABLISHING UPDATED CONTEXT-APPROPRIATE SPEED LIMITS IN CONFORMANCE WITH THE CALIFORNIA VEHICLE CODE; AND FINDING THAT SUCH ACTION DOES NOT QUALIFY AS A PROJECT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AND IS OTHERWISE EXEMPT UNDER STATE CEQA GUIDELINES SECTION 15061(B)(3)" [J. JIMENEZ, M. CROWDER, L. MORALES]:

SUBJECT: The City Council will waive further reading and adopt Ordinance No. 25-01, amending Title 10, Vehicles and Traffic of the West Hollywood Municipal Code, to incorporate the updated speed limit regulations of the Los Angeles County Code to enable speed limit reductions pursuant to state law; to designate safety corridors and business activity districts for enhanced road safety; establishing updated context-appropriate speed limits in conformance with the California Vehicle Code; and finding that such action does not qualify as a project subject to the California Environmental Quality Act and is otherwise exempt under State CEQA Guidelines Section 15061(B)(3).

ACTION: Waived further reading and adopted Ordinance No. 25-01: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 10, VEHICLES AND TRAFFIC OF THE WEST HOLLYWOOD MUNICIPAL CODE, TO INCORPORATE THE UPDATED SPEED LIMIT REGULATIONS OF THE LOS ANGELES COUNTY CODE TO ENABLE SPEED LIMIT REDUCTIONS PURSUANT TO STATE LAW; TO DESIGNATE SAFETY CORRIDORS AND BUSINESS ACTIVITY DISTRICTS FOR ENHANCED ROAD SAFETY; ESTABLISHING UPDATED CONTEXT-APPROPRIATE SPEED LIMITS IN CONFORMANCE WITH THE CALIFORNIA VEHICLE CODE; AND FINDING THAT SUCH ACTION DOES NOT QUALIFY AS A PROJECT

SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AND IS OTHERWISE EXEMPT UNDER STATE CEQA GUIDELINES SECTION 15061(B)(3)." **Approved as part of the Consent Calendar, noting Vice Mayor Heilman's "no" vote.**

B.6. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [J. JIMENEZ, M. CROWDER, L. MORALES]:
SUBJECT: The City Council will receive Synopses from the Business License Commission, the Rent Stabilization Commission, the Disabilities Advisory Board, and the Older Adults Advisory Board.
ACTION: Received and filed. **Approved as part of the Consent Calendar.**

B.7. SUBMITTAL OF THE CITY OF WEST HOLLYWOOD'S ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2024 [L. QUIJANO, A. RUIZ, K. BARENG]:
SUBJECT: The City Council will receive the Annual Comprehensive Financial Report for the fiscal year ended June 30, 2024.
ACTION: Received and filed the City of West Hollywood's Annual Comprehensive Financial Report and related documents for the fiscal year ended June 30, 2024. **Approved as part of the Consent Calendar.**

B.8. 2025-2026 LEGISLATIVE PRIORITIES [Y. QUARKER, A. LOVANO, H. MOLINA]:
SUBJECT: The City Council will consider adopting the City's updated legislative priorities, which guide the advocacy work of the City's Legislative Affairs team and the City's Sacramento and Washington, DC lobbying teams.
ACTION: Adopted the 2025-2026 Legislative Priorities. **Approved as part of the Consent Calendar.**

B.9. 2025 MLK DAY OF SERVICE UPDATE [Y. QUARKER, A. LOVANO, J. DEL TORO, L. FOOKS]:
SUBJECT: The City Council will consider approving an additional expenditure related to the City's MLK Day of Service activity in the City of West Hollywood.
ACTION: Approved the use of an additional $6,500 for the 2025 West Hollywood MLK Day of Service from budgeted funds in account 100-3-50-15-531001, Special Council Programs (CLA), for costs associated with purchasing a new greenhouse for West Hollywood Elementary School. **Approved as part of the Consent Calendar.**

B.10. AGREEMENT FOR SERVICES WITH GENERAL TECHNOLOGIES AND SOLUTIONS (GTS) LLC [H. COLLINS, J. GILMOUR, R. GARLAND, W. DAVIS]:
SUBJECT: The City Council will consider approval of an Agreement for Services with General Technologies and Solutions (GTS) LLC to provide design services for the La Brea Avenue Pedestrian Lighting Improvement Project.
ACTIONS: 1) Approved an Agreement for Services with General Technologies and Solutions (GTS) LLC in the amount of $219,905.00 for design services for the

La Brea Avenue Pedestrian Lighting Improvement Project; and 2) Authorized the City Manager or designee to execute documents incident to the Agreement. **Approved as part of the Consent Calendar.**

B.11. CONSTRUCTION AGREEMENT WITH BEAR ELECTRICAL SOLUTIONS, LLC TO CONSTRUCT CIP 2502, BATTERY BACK-UP SYSTEM (BBS) INVENTORY & MODERNIZATION PROJECT [H. COLLINS, J. GILMOUR, R. GARLAND]:

SUBJECT: The City Council will consider approval of a Construction Agreement with Bear Electrical Solutions, LLC to construct CIP 2502, Battery Back-up System (BBS) Inventory and Modernization Project.

ACTIONS: 1) Approved a Construction Agreement with Bear Electrical Solutions, LLC in the amount of $554,000 for the construction of CIP 2502, Battery Back-up System (BBS) Inventory and Modernization Project, and authorize the City Manager or designee to execute documents incident to the Agreement; 2) Authorized the City Engineer to approve change orders to the Construction Agreement in an amount not to exceed 20% ($110,800) of the Agreement amount for a total not to exceed amount of $664,800; and 3) Adopted Resolution No. 25-006: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING THE DESIGN AND PLANS FOR THE CONSTRUCTION OF CIP 2502, BATTERY BACK-UP SYSTEM (BBS) INVENTORY AND MODERNIZATION PROJECT, PURSUANT TO GOVERNMENT CODE SECTION 830.6." **Approved as part of the Consent Calendar.**

B.12. AWARD OF AN AGREEMENT FOR PROFESSIONAL SERVICES WITH MELK URBAN DESIGN, LLC. FOR THE SAN VICENTE STREETSCAPE PLAZA: SKY SANCTUARIES (CIP 41-07) PROJECT [J. ROCCO, S. CAMPBELL, R. ABRAMSON, M. BARKER, H. COLLINS, J. GILMOUR]:

SUBJECT: The City Council will consider approval of an Agreement with Melk Urban Design, LLC., to provide professional services for the San Vicente Streetscape Plaza: Sky Sanctuaries Project, which includes feasibility analysis, community outreach, and technical assessments. This item will be funded by the Los Angeles County Regional Park and Open Space District (RPOSD) Measure A Technical Assistance Program (TAP).

ACTIONS: Approved an Agreement for Services with Melk Urban Design, LLC. to provide professional services for the San Vicente Streetscape Plaza: Sky Sanctuaries Project in the amount of $285,000; and 2) Authorized the City Manager or designee to execute all documents incident to the Agreement. **Approved as part of the Consent Calendar, noting Vice Mayor Heilman's "no" vote.**

B.13. ACCEPT EASEMENTS AND RIGHT OF WAYS FOR PUBLIC STREET AND SIDEWALK PURPOSES ALONG THE FRONTAGES OF THE SYSTEM LP DEVELOPMENT PROJECT AT 9009 MELROSE AVENUE [H. COLLINS, J. GILMOUR]:

SUBJECT: The City Council will consider accepting easements and right of ways for street and sidewalk purposes along the frontages of the System LP development project located at 9009 Melrose Avenue.

ACTIONS: 1) Adopted Resolution No. 25-007: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ACCEPTING GRANT OF EASEMENTS FOR PUBLIC SIDEWALK AND PARKWAY PURPOSES AT 9009 MELROSE AVENUE IN THE CITY OF WEST HOLLYWOOD"; and 2) Directed the City Clerk to submit a certified copy of the Resolution as well as the Easements in Exhibit A of Attachment A for recordation by the office of the Recorder of the County of Los Angeles. **Approved as part of the Consent Calendar.**

B.14. NOTICE OF COMPLETION FOR CIP 2207, SANTA MONICA BOULEVARD AT FIRE STATION NO. 8 TRAFFIC SIGNAL INSTALLATION [H. COLLINS, J. GILMOUR, R. GARLAND]:

SUBJECT: The City Council will consider approving the Notice of Completion for CIP 2207, Santa Monica Boulevard at Fire Station No. 8 Traffic Signal Installation by Crosstown Electrical & Data, Inc.

ACTIONS: 1) Accepted the work and authorize the following: a. File the Notice of Completion by the City Clerk with the Los Angeles Recorder's Office, b. Issue the final payment to the contractor at the end of the 35-day lien period, c. Release of the Performance Bond on the date of recordation of the Notice of Completion, d. Release of the Payment Bond 35 days after the date of recordation of the Notice of Completion, pending no receipt of Stop Notices from material suppliers or subcontractors. **Approved as part of the Consent Calendar.**

B.15. *(D.1.)* REMOVAL OF PERMIT REQUIREMENT FOR SELF-HAULING OF SOLID WASTE, RECYCLABLES, AND ORGANIC WASTE [H. COLLINS, J. GILMOUR, M. MAGENER]:

SUBJECT: The City Council will introduce an ordinance to remove the permit requirement for the self-hauling of solid waste, recyclables, and organic waste.

ACTION: Introduced on first reading Ordinance No. 25-003: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA, AMENDING SECTIONS 15.16.030, 15.28.010, 15.36.030, 15.36.040, 15.36.080, 15.40.010, 15.40.030 AND 15.40.040 OF TITLE 15 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO REMOVE THE PERMIT REQUIREMENT FOR THE SELF-HAULING OF SOLID WASTE AND CLARIFY TERMINOLOGY APPLICABLE TO RESIDENTS FOR SOLID WASTE SERVICES." **Approved as part of the Consent Calendar.**

B.16. *(E.5.)* AMENDMENT NO. 4 TO THE AGREEMENT FOR SERVICES WITH ARAKELIAN ENTERPRISES, INC., DBA ATHENS SERVICES FOR INTEGRATED SOLID WASTE MANAGEMENT SERVICES [S. CAMPBELL, H. COLLINS, J. GILMOUR, M. MAGENER]:

SUBJECT: The City Council will consider amending the Agreement for Services with Arakelian Enterprises, Inc. dba Athens Services to modify the scope of services.

ACTIONS: 1) Approved Amendment No. 4 to the Agreement for Services with Arakelian Enterprises, Inc. dba Athens Services to modify the scope of services; and 2) Authorized the City Manager or designee to execute documents to implement Amendment No. 4. **Approved as part of the Consent Calendar.**

B.17. *(E.6.)* REVIEW OF AD-HOC SUBCOMMITTEE RECOMMENDATIONS AND CONFIRMATION OF PLUMMER PARK MASTER PLAN APPROACH [J. ROCCO, S. CAMPBELL, R. ABRAMSON, M. BARKER, S. MARTINEZ, H. COLLINS]:
SUBJECT: The City Council will consider implementing the recommendations of the City Council Plummer Park Ad-Hoc Subcommittee regarding the Plummer Park Master Plan.
ACTIONS: 1) Implemented the Plummer Park Ad-Hoc Subcommittee recommendation to start fresh and vacate/revoke the previously adopted 1994 Plummer Park Master Plan and the 2004 Master Plan Revisit; 2) Directed staff to commence with a new two-phase Plummer Park Master Planning process; with Phase I to include community engagement, an updated needs assessment, and an analysis of current and potential park programming and amenities; and Phase II to include community engagement, design visioning, final park programming, and new conceptual plans for community and City Council review; and 3) Directed staff to proceed with the selection of a consultant team for Phase I of the project and return to Council for award. **Approved as part of the Consent Calendar.**

B.18. *(F.1.)* AWARD OF AN AGREEMENT FOR PROFESSIONAL SERVICES TO RWBID CONSTRUCTION MANAGEMENT, LLC FOR OWNER'S REPRESENTATIVE SERVICES [H. COLLINS, E. HAMANT]:
SUBJECT: The City Council will consider approving the award of an Agreement for Professional Services to RWBID Construction Management, LLC for a two-year term to provide owner's representative services for the City's capital projects.
ACTIONS: 1) Approved an Agreement for Professional Services with RWBID Construction Management, LLC to provide owner's representative services in an amount not-to-exceed $700,000; 2) Authorized the City Manager, or designee, to execute documents incident to the award of the Agreement; and 3) Authorized the Director of Finance & Technology Services to allocate $700,000 from unallocated reserves in the Capital Fund to account number 301-3-08-08-533009 for owner's representative services and related costs. **Approved as part of the Consent Calendar.**

B.19. *(F.2.)* RESOLUTION ADOPTING THE PROGRAM PLANNING SUMMARY FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2025-2026 [L. QUIJANO, A. RUIZ, C. DUNCAN, C. SCHROEDER, C. SAFRIET, D. MURRAY, H. COLLINS, J. GILMOUR, R. GARLAND]:
SUBJECT: The City Council will consider a Resolution approving the Community Development Block Grant Program (CDBG) Program Planning Summary and budget for fiscal year 2025-26.
ACTIONS: 1) Adopted Resolution No. 25-008: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA, APPROVING

THE PROGRAM PLANNING SUMMARY FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2025-2026;" 2) Approved the fiscal year 2025-26 CDBG program budget and instruct Staff to submit the CDBG Program Planning Summary for approval to the Los Angeles County Community Development Commission by February 10, 2025; 3) Authorized Staff to adjust the fiscal year 2025-26 program budget as necessary based on the final CDBG allocation from the U.S. Department of Housing and Urban Development (HUD) and any amounts remaining unspent at the close of the current fiscal year; and 4) Authorized the City Manager (or designee) to execute all documents necessary to receive the CDBG allocation. **Approved as part of the Consent Calendar.**

B.20. *(F.5.)* RESOLUTION IN RECOGNITION OF LUNAR NEW YEAR [D. HANG, Y. QUARKER, A. LOVANO, J. DEL TORO]:

SUBJECT: The City Council will consider adopting a Resolution recognizing Lunar New Year and directing Staff to add Lunar New Year to the list of multi-cultural holidays for annual recognition.

ACTIONS: 1) Adopted Resolution No. 25-009: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD RECOGNIZING LUNAR NEW YEAR;" 2) Directed Community and Legislative Affairs staff to send copies of the Resolution to Senators Alex Padilla and Adam Schiff, Representative Laura Friedman, California Governor Gavin Newsom, California State Senator Ben Allen, and California Assembly Member Rick Chavez Zbur, and others as deemed appropriate; 3) Directed Staff to add Lunar New Year to the City's list of multi-cultural holidays for annual recognition; and 4) Directed the Communications Department to utilize all appropriate communication tools to raise awareness about Lunar New Year including, but not limited to, the City's website and social media tools. **Approved as part of the Consent Calendar.**

B.21. *(F.6.)* EXPLORATION OF CHILDCARE NEEDS & POTENTIAL SUPPORT [C. BYERS, Y. QUARKER, A. LOVANO, J. DEL TORO]:

SUBJECT: The City Council will consider directing staff to explore policies, programs, and reforms that may help increase access to affordable, accessible childcare for current and future West Hollywood families and community members.

ACTIONS: 1) Directed staff to explore policies, programs, and reforms to address the topic of increasing the availability and affordability of childcare for families living and working in the West Hollywood community; 2) Directed staff to invite community members, representatives from the State and County government, and other relevant stakeholders, including advocacy groups and community organizations, to participate in a town hall discussion on the topic of childcare; 3) Authorized the Director of Finance and Technology Services to allocate $2,000 from unallocated General Fund reserves to the Special Council Programs Account 100-1-01-00-531001 for costs associated with this direction, and increase the budget for Special Council Programs by the same amount; 4) Authorized the Director of Finance & Technology Services to allocate $2,000 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with this event; 5) Directed the Communications

Department to utilize all appropriate communication tools to promote the information session including, but not limited to, the City's website, a press release, and social media tools; and 6) Directed staff to return to Council with the results of the community engagement and staff's research to discuss next steps. **Approved as part of the Consent Calendar.**

B.22. ***(F.7.)*** **AVIAN INFLUENZA (H5 BIRD FLU) EDUCATION & PREPAREDNESS [L. MEISTER, D. HANG, Y. QUARKER, A. LOVANO, J. DEL TORO]:**

SUBJECT: The City Council will consider directing staff to provide community education and resources about avian influenza, or H5 bird flu, including sharing information on the City's website and preparing a stockpile of supplies in case of an expanded emergency.

ACTIONS: 1) Directed staff to provide community education and resources about avian influenza, or H5 bird flu, including sharing information on the City's website and public health tips to protect animals and humans; 2) Directed the Communications Department to utilize all appropriate communication tools to share information including, but not limited to, the City's website, a news release, and social media; 3) Directed the Community Safety Department to review existing pandemic and public health crises preparedness plans to ensure information is accurate and updated if needed; and 4) Directed the Facilities & Field Services Division to review the stockpile of necessary supplies on hand – such as gloves, masks, sanitizers, etc. – to ensure the City is prepared in case of an expanded public health emergency. **Approved as part of the Consent Calendar.**

C. PUBLIC HEARINGS:

C.1. REQUEST TO PERMIT A NEW TWO-FACED STATIC BILLBOARD AND SITE IMPROVEMENTS IN FRONT OF THE BUILDING ON THE PROPERTY LOCATED AT 9200 SUNSET BOULEVARD [N. MARICICH, J. ALKIRE, J. DAVIS, S. CAMPBELL, B. LEAGUE, R. ABRAMSON]:

SUBJECT: The proposal is to construct a new two-faced, static billboard in the area in front of 9200 Sunset Boulevard. The proposal also includes site improvements at the base of the billboard structure with pedestrian plazas including seating and interactive plaques describing the history of the billboards along the Sunset Strip. The proposal is called "The Legacy Loop." The City Council will hold a public hearing regarding the approval of Master Project (MP22-0019), including Development Agreement (DA22-0005), Zoning Map Amendment (ZMA22-0005), and Sign Permit (SP22-0020) for the construction and installation of the new billboard and site improvements located at 9200 Sunset Boulevard. This project is subject to CEQA and a Negative Declaration with a subsequent addendum that was prepared, and which analyzed the project.

Mayor Byers opened the Public Hearing.

City Clerk Crowder noted that the Public Hearing was noticed as required by law.

Director of Community Development Nick Maricich, Assistant Director Jennifer Alkire, and Property Development Manger Brian League provided background information as outlined in the staff report dated February 3, 2025.

Jeff Seymour and Benjamin Anderson, on behalf of the applicant team, provided background information regarding the location, size, and aesthetic of the proposed static billboard.

Councilmember Meister inquired about the original location and the reason why it was moved, whether the team was aware of the City's gateway project, residential concerns that were sent via written correspondence, and changing out the tree to an evergreen tree. Mr. Anderson responded.

The following speakers provided public testimony:

SAM OKUN, WEST HOLLYWOOD, spoke regarding concerns as a resident adjacent to the proposed billboard with the light pollution from the billboard.

LOUISE KRAKOWER, WEST HOLLYWOOD, spoke regarding various concerns as a resident adjacent to the proposed billboard.

Jeff Seymour provided rebuttal on behalf of the applicant.

The Public Testimony portion of the Public Hearing was closed.

Vice Mayor Heilman inquired why the City Council was considering approval of a static billboard rather than a digital billboard since digital billboards provide significantly more revenue to the City. Mr. League responded, noting that the applicant was awarded the static billboard through the Design Excellence Screening Process. Additionally, Vice Mayor Heilman inquired about a light impact study and the implications. Mr. League responded.

Councilmember Meister noted that in Section 3.4.6 of the Development Agreement that Sunset Boulevard was erroneously referred to as Sunset Avenue and asked that it be corrected. She also inquired about Section 6.1.1 "Right to Assign". City Attorney Langer responded with the definition of property in the Development Agreement; however, she noted that language could be clarified.

Vice Mayor Heilman indicated that he was open to a two-sided board and wanted staff to negotiate to maximize revenue, provide a lighting analysis by CEQA, define the word "property" in the Development Agreement (6.11), and consider an evergreen tree. City Attorney Langer recommended that the updated billboard go back to the Planning Commission for consideration. The applicant group agreed to renegotiate the billboard and provided background information concerning the reasons as to why this sign was presented as a static billboard.

ACTIONS: 1) The City Council directed Staff to work with the applicant on a digital billboard; 2) Directed Staff to renegotiate the Development Agreement for a digital billboard; 3) Conduct a lighting study as part of the revised CEQA analysis; 4) Requested the proposed site encompass evergreen trees, if a tree is still part of the revised billboard design; and 5) Return to the Planning Commission prior to bringing the item back to the City Council for approval. **Motion by Vice Mayor Heilman, seconded by Councilmember Erickson, and approved (4/1), noting Councilmember Meister's "no" vote.**

C.2. ZONE TEXT AMENDMENT TO THE ACCESSORY DWELLING UNIT REGULATIONS IN COMPLIANCE WITH STATE LAW AND IMPLEMENTATION OF THE CITY'S HOUSING ELEMENT PROGRAM #13 [N. MARICICH, J. ALKIRE, F. CONTRERAS, T. FARRIS]:

SUBJECT: The City Council will consider introducing on first reading an Ordinance approving a Zone Text Amendment (ZTA) to the City's regulations governing the construction and conveyance of Accessory Dwelling Units ("ADUs") and Junior Accessory Dwelling Units ("JADUs") to implement recent State regulations and finding the action to be statutorily exempt from CEQA under Public Resources Code section 21080.17 and categorically exempt pursuant to section 15061(b)(3) of the State CEQA Guidelines.

Mayor Byers opened the Public Hearing.

The following speaker provided public testimony:

JAMIE FRANCIS, WEST HOLLYWOOD, spoke in opposition of ADU's as part of the City's affordable housing program.

City Clerk Crowder noted that the Public Hearing was noticed as required by law. She also read the title of the ordinance into the record.

The Public Hearing was closed.

ACTION: Introduced on first reading Ordinance No. 25-004: "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING CHAPTER 19.36 OF THE CITY OF WEST HOLLYWOOD MUNICIPAL CODE REGULATING ACCESSORY DWELLING UNITS AND, JUNIOR ACCESSORY DWELLING UNITS AND FINDING THE ACTION TO BE STATUTORILY EXEMPT FROM CEQA UNDER PUBLIC RESOURCES CODE §21080.17 AND SECTION 15061(b)(3) OF THE STATE CEQA GUIDELINES." **Motion by Councilmember Erickson, seconded by Councimember Meister, and approved (5/0).**

D. LEGISLATIVE:

D.1. REMOVAL OF PERMIT REQUIREMENT FOR SELF-HAULING OF SOLID WASTE, RECYCLABLES, AND ORGANIC WASTE [H. COLLINS, J. GILMOUR, M. MAGENER]:

SUBJECT: The City Council will introduce an ordinance to remove the permit requirement for the self-hauling of solid waste, recyclables, and organic waste.
ACTION: This Item was moved to the Consent Calendar as Item B.15.

E. UNFINISHED BUSINESS:

E.1. HOUSING ELEMENT IMPLEMENTATION – OVERVIEW OF THE ZONING IMPROVEMENT PROGRAM FOR HOUSING [N. MARICICH, J. ALKIRE, F. CONTRERAS, T. FARRIS, M. MONTENEGRO]:

SUBJECT: The City Council will receive an overview of the Zoning Improvement Program for Housing, as an implementation activity of the City's adopted and certified 6th Cycle Housing Element. The overview will outline the Program's expected outcomes in advancing Housing Element objectives and summarize the engagement timeline and larger outreach strategy.

Director of Community Development Nick Maricich, Assistant Director Jennifer Alkire, Long Range Planning Manager Francisco Contreras, and Associate Planner Michelle Montenegro provided background information as outlined in the staff report dated February 3, 2025.

The following speaker provided public comments:

JAMIE FRANCIS, WEST HOLLYWOOD, spoke in support of this Item and requested that the City be proactive in purchasing sites for affordable housing.

Councilmember Meister provided comments concerning creative ways to build more affordable housing.

Councilmember Hang inquired if Staff ensures that affordable housing is evenly distributed throughout the City. Ms. Montenegro responded.

Councilmember Erickson inquired about the City’s Regional Housing Needs Allocation (RHNA) numbers, and if we were on target to reach them. Mr. Maricich and Mr. Contreras responded. Councilmember Erickson asked what issues the City needs to address to meet its RHNA requirements. Mr. Contreras responded. Councilmember Erickson requested that Staff provide a Memo to the City Council illustrating where we currently are with meeting our RHNA requirements compared to the westside cities (Culver City, Santa Monica, Beverly Hills, and Los Angeles).

Mayor Byers spoke about opportunities in achieving the City’s RHNA allocation.

Vice Mayor Heilman spoke regarding his concerns with how RHNA numbers are calculated by the State for each city.

ACTION: Received the report and filed by unanimous consensus.

E.2. FINAL EASTSIDE COMMUNITY PRIORITIES PLAN IMPLEMENTATION UPDATE [N. MARICICH, J. ALKIRE, F. CONTRERAS, D. FENN, R. SHARMA]:
SUBJECT: The City Council will receive the final implementation update on the Eastside Community Priorities Plan (Plan) and consider directing staff to conclude ongoing tracking, as its recommendations have been largely fulfilled, are actively underway, nearing completion, or have been integrated into more recent forward-looking City workplans and initiatives such as the WeHo 40 Strategic Plan, the citywide Economic Study, and the Community Safety & Wellbeing Strategy.

Director of Community Development Nick Maricich, Assistant Director Jennifer Alkire, Long Range Planning Manager Francisco Contreras, and Senior Planner David Fenn provided background information as outlined in the staff report dated February 3, 2025.

Councilmember Meister provided comments regarding the definition of completed versus transferred and her desire to have the categories more well defined in future staff reports.

Vice Mayor Heilman echoed Councilmember Meister’s concerns. He spoke in support of staff’s recommendations and expressed his desire to continue encouraging business development.

Councilmember Erickson provided recommendations on ways the City could continue developing the Eastside.

Councilmember Hang commented on the work the City has to complete and agreed with his colleagues comments. He inquired if the plans were changed, and if staff noticed emerging priorities not listed in this report. Mr. Fenn responded.

ACTIONS: 1) Received and file the 2024 update on the implementation of the Eastside Community Priorities Plan; and 2) Directed staff to conclude ongoing tracking of the Plan, allowing resources to focus on implementation of newer City workplans and initiatives. **Motion by Vice Mayor Heilman, seconded by Councilmember Erickson, and approved (5/0).**

E.3. METRO K LINE NORTHERN EXTENSION FIRST LAST MILE EARLY ASSESSMENT PLAN [N. MARICICH, J. ALKIRE, F. CONTRERAS, D. FENN]:
SUBJECT: The City Council will receive an update on the Rail Integration Study and consider adopting the First Last Mile Early Assessment Plan.

The following speaker provided public comments:

JORDAN BEARD, ON BEHALF OF THE WEST HOLLYWOOD BICYCLE COALITION, spoke in support of this Item.

Vice Mayor Heilman indicated that he does not support the development of plazas as part of the future West Hollywood metro stops. Mr. Fenn responded.

Councilmember Erickson agreed with Vice Mayor Heilman's comments. He inquired about Class IV bike lanes. Mr. Fenn responded.

ACTIONS: 1) Received and filed an update on the Rail Integration Study and First Last Mile Planning efforts; and 2) Adopted the First Last Mile Early Assessment Plan. **Motion by Councilmember Erickson, seconded by Councilmember Meister, and approved (5/0).**

E.4. BICYCLE GIVEAWAY PILOT PROGRAM EVALUATION [N. MARICICH, J. ALKIRE, F. CONTRERAS, P. PORTWOOD]:

SUBJECT: The City Council will receive an update on the Bicycle Giveaway Pilot Program (the "Pilot Program" or "Program") and consider directing staff to explore a new program alternative.

The following speakers provided public comments:

JORDAN BEARD, spoke in support of this item.

ANDREW SOLOMON, WEST HOLLYWOOD, spoke in support of this item and requested that Staff continue to provide this program without barriers.

Councilmember Erickson spoke in support of this item. He mentioned Metro's bike storage program.

Vice Mayor Heilman spoke in support of staff's recommendations and agreed to keep income-based restrictions and requiring the bicycle owner to maintain the bicycle.

Councilmember Meister spoke in support of the item.

Councilmmeber Hang also spoke in support of the item.

Mayor Byers suggested the City consider a partnership with the West Hollywood Library for a short-term e-bike lending library at this location.

Councilmember Erickson also suggested that staff explore an e-bike lending program with the City's affordable housing providers for their residents.

ACTIONS: 1) Directed Staff to end the Bicycle Giveaway Pilot Program and offer existing Program participants the option to keep the bicycles at no cost; 2) Directed Staff to process bicycles in possession by or returned to the City through the City's Fixed Asset/Surplus Equipment Donation Program; 3) Directed Staff to explore an income-based electric-bike (e-bike) voucher incentive program and return to the City Council with the proposed program; 4) Directed Staff to develop an outreach campaign to raise awareness about the California E-Bike Incentive Project; 5) Directed Staff to explore working with the West Hollywood Library to include an e-bike lending library at this location; and 6) Explore an e-bike lending program with the City's affordable housing providers for their residents. **Motion by Vice Mayor Heilman, seconded by Councilmember Erickson, and approved (5/0).**

The City Council recessed at 8:46 p.m. and reconvened at 8:56 p.m.

E.5. AMENDMENT NO. 4 TO THE AGREEMENT FOR SERVICES WITH ARAKELIAN ENTERPRISES, INC., DBA ATHENS SERVICES FOR INTEGRATED SOLID WASTE MANAGEMENT SERVICES [S. CAMPBELL, H. COLLINS, J. GILMOUR, M. MAGENER]:

SUBJECT: The City Council will consider amending the Agreement for Services with Arakelian Enterprises, Inc. dba Athens Services to modify the scope of services.

ACTION: This Item was moved to the Consent Calendar as Item B.16.

E.6. REVIEW OF AD-HOC SUBCOMMITTEE RECOMMENDATIONS AND CONFIRMATION OF PLUMMER PARK MASTER PLAN APPROACH [J. ROCCO, S. CAMPBELL, R. ABRAMSON, M. BARKER, S. MARTINEZ, H. COLLINS]:

SUBJECT: The City Council will consider implementing the recommendations of the City Council Plummer Park Ad-Hoc Subcommittee regarding the Plummer Park Master Plan.

ACTION: This Item was moved to the Consent Calendar as Item B.17.

F. NEW BUSINESS:

F.1. AWARD OF AN AGREEMENT FOR PROFESSIONAL SERVICES TO RW BID CONSTRUCTION MANAGEMENT, LLC FOR OWNER'S REPRESENTATIVE SERVICES [H. COLLINS, E. HAMANT]:

SUBJECT: The City Council will consider approving the award of an Agreement for Professional Services to RW BID Construction Management, LLC for a two-year term to provide owner's representative services for the City's capital projects.

ACTION: This Item was moved to the Consent Calendar as Item B.18.

F.2. RESOLUTION ADOPTING THE PROGRAM PLANNING SUMMARY FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2025-2026 [L. QUIJANO, A. RUIZ, C. DUNCAN, C. SCHROEDER, C. SAFRIET, D. MURRAY, H. COLLINS, J. GILMOUR, R. GARLAND]:

SUBJECT: The City Council will consider a Resolution approving the Community Development Block Grant Program (CDBG) Program Planning Summary and budget for fiscal year 2025-26.

ACTION: This Item was moved to the Consent Calendar as Item B.19.

F.3. PROPOSED ORGANIZATIONAL CHANGES TO SUPPORT THE ADMINISTRATION OF THE CITY'S BILLBOARD PROGRAM [J. HEILMAN, D. HANG, Y. QUARKER, A. LOVANO]:

SUBJECT: The City Council will provide direction to the City Manager to update and consolidate the staff support provided to the City's billboard program. This will include the consolidation of all core program functions within the Community Development Department, the provision of dedicated executive oversight, and the creation of three new permanent positions to administer the program.

Vice Mayor Heilman provided background information as outlined in the staff report dated February 3, 2025.

City Manager Wilson stated that Staff would provide staffing augmentation for City Council consideration during the upcoming mid-year budget discussion.

Councilmember Erickson commented on the need to increase staffing in other divisions and departments that support infrastructure in the City.

Councilmember Meister spoke in support of this item and requested that billboard items be transparent. She requested that Staff post information regarding Sunset Boulevard Billboard inventory on the City's website to provide more transparency to the community.

Councilmember Hang asked for historical information related to the City's billboard program, specifically along Sunset.

ACTIONS: 1) Directed the City Manager to update and consolidate the staff support provided to the City's billboard program as outlined in the Background/Analysis; 2) Directed the City Manager to incorporate three new permanent positions within the Community Development Department; 3) Direct the City Manager and staff to establish application milestone targets that can be shared with applicants to ensure projects remain on schedule through the application process; 4) Directed staff to create a page on the City's website that provided information on the billboards along Sunset; and 5) Directed Staff to return with a timeline for forthcoming billboards. **Motion by Vice Mayer Heilman, seconded by Councilmember Hang, and approved (5/0).**

F.4. EASTSIDE ECONOMIC DEVELOPMENT AND MARKETING [J. ERICKSON, C. BYERS, Y. QUARKER, A. LOVANO]:

SUBJECT: The City Council will consider directing staff to research and evaluate ways to market and promote the business community on the City's Eastside, including performing community outreach to business owners and community stakeholders.

Councilmember Erickson provided background information as outlined in the staff report dated February 3, 2025.

ACTIONS: 1) Directed staff to research and evaluate ways to market and promote the business community on the City's Eastside; 2) Performed community outreach to business owners and community stakeholders; and 3) Returned to City Council with recommendations and a request for funding, if needed. **Motion by Councilmember Erickson, seconded by Vice Mayor Heilman, and approved (5/0).**

F.5. RESOLUTION IN RECOGNITION OF LUNAR NEW YEAR [D. HANG, Y. QUARKER, A. LOVANO, J. DEL TORO]:
SUBJECT: The City Council will consider adopting a Resolution recognizing Lunar New Year and directing Staff to add Lunar New Year to the list of multi-cultural holidays for annual recognition.
ACTION: This Item was moved to the Consent Calendar as Item B.20.

F.6. EXPLORATION OF CHILDCARE NEEDS & POTENTIAL SUPPORT [C. BYERS, Y. QUARKER, A. LOVANO, J. DEL TORO]:
SUBJECT: The City Council will consider directing staff to explore policies, programs, and reforms that may help increase access to affordable, accessible childcare for current and future West Hollywood families and community members.
ACTION: This Item was moved to the Consent Calendar as Item B.21.

F.7. AVIAN INFLUENZA (H5 BIRD FLU) EDUCATION & PREPAREDNESS [L. MEISTER, D. HANG, Y. QUARKER, A. LOVANO, J. DEL TORO]:
SUBJECT: The City Council will consider directing staff to provide community education and resources about avian influenza, or H5 bird flu, including sharing information on the City's website and preparing a stockpile of supplies in case of an expanded emergency.
ACTION: This Item was moved to the Consent Calendar as Item B.22.

F.8. APPOINTMENT OF CITY COUNCILMEMBERS AS DELEGATES AND ALTERNATES TO VARIOUS ORGANIZATIONS, COMMITTEES, CONFERENCES, AND CITY COUNCIL SUBCOMMITTEES [J. JIMENEZ, M. CROWDER, L. MORALES]:
SUBJECT: The City Council will consider appointments as delegates and alternates to various organizations, committees, and conferences. Additionally, the City Council will consider appointments to the various City Council Subcommittees.
ACTIONS: 1) The City Council appointed Councilmembers as Delegates and Alternates to the following: A) **Vice Mayor Heilman (alternate)** - Sanitation District No. 4 – Adopt Resolution No. 25-010: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPOINTING AN ALTERNATE DIRECTOR TO THE BOARD OF DIRECTORS OF LOS ANGELES COUNTY SANITATION DISTRICT NO. 4"; B) California Contract Cities Association – **Councilmember Erickson (Voting Delegate)/Councilmember Hang (Alternate)**; C) California Joint Powers Authority (CJPIA) – **Councilmember Erickson (Attending Councilmember)/Melissa Crowder (City Staff Alternate)**; D) Clean Power Alliance – **Councilmember Erickson (Director)/Mayor Byers (Alternate Director)**; E) Los Angeles County City Selection Committee – **Mayor Byers (Attending Councilmember)/Vice Mayor**

Heilman (Alternate Attending Councilmember); G) National League of Cities – **Mayor Byers (Delegate)/Councilmember Hang (Alternate Delegate)**; H) Santa Monica Bay Watershed Council – **Councilmember Erickson (Attending Councilmember)/Francisco Contreras (Alternate)**; I) Southern California Association of Governments (SCAG) - **Councilmember Meister (Delegate)/ Mayor Byers (Alternate)**; J) Westside Cities Council of Governments (WSCCOG) – **Mayor Byers (Attending Councilmember)/Vice Mayor Heilman (Alternate Attending Councilmember)**; 2) The City Council Appointed Two (2) Councilmembers as Subcommittee Members to the following: A) Finance and Budget Subcommittee (Standing) – **Mayor Byers and Vice Mayor Heilman**; B) West Hollywood Pride Subcommittee (Standing) – **Mayor Byers and Vice Mayor Heilman**; C) Homelessness Subcommittee (Standing) – **Mayor Byers and Vice Mayor Heilman**; D) Laurel House Project Subcommittee (Ad Hoc) – **Councilmember Hang and Councilmember Meister**; E) Plummer Park Project Subcommittee (Ad Hoc) – **Councilmember Erickson and Councilmember Meister**; F) Hart Park Phase II Improvements Subcommittee (Ad Hoc) – **Councilmember Hang and Councilmember Meister**; G) San Vicente Streetscape Subcommittee (Ad Hoc) – **Mayor Byers and Councilmember Erickson**; and 3) Appoint **Mayor Byers** as the Liaison to Mayors for Guaranteed Income.

EXCLUDED CONSENT CALENDAR: None.

PUBLIC COMMENT:

RAMESSES SETEPENRE, WEST HOLLYWOOD, spoke regarding various concerns.

COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:

Councilmember Hang reported his attendance at the League of California Cities Mayors and Council Members Academy in Garden Grove. He wished everyone a Happy Black History Month and Happy Lunar New Year.

Councilmember Erickson reported his attendance at the first meeting of the San Vicente Streetscape City Council Subcommittee meeting and the League of California Cities Policy Committee meeting. He also shared that he attended various City events. He requested an update from the City Manager on the Senior Transportation Planner recruitment.

Councilmember Meister announced various upcoming City events.

Vice Mayor Heilman shared that he attended various City events. He wished everyone a Happy Black History Month and Lunar New Year. He also responded to comments from his colleagues and members of the public.

Mayor Byers thanked her colleagues and members of the public who attended tonight’s City Council meeting. She reported her attendance at the Clean Power Alliance Energy

Committee. She also reported her attendance at the Lobby Day in Sacramento as well as the League of California Cities Transportation Committee. Additionally, she reported her attendance at the Los Angeles County Affordable Housing Solutions Agency's (LACHASA) Tenant Protection Committee meeting and the Local City Coordination meeting. She mentioned a few City events that she attended. She concluded her comments by wishing everyone a meaningful Black History Month.

ADJOURNMENT: The City Council adjourned in memory of the victims of the Washington, DC and Philadelphia plane crashes and David Richard Thompson at 9:42 p.m. to an Adjourned Regular City Council meeting on Tuesday, February 18, 2025 at 6:00 p.m. at City Hall – First Floor Community Meeting Room.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of West Hollywood at a regular meeting held this 18th day of February, 2025 by the following vote:

AYES:	Councilmember:	Erickson, Hang, Meister, Vice Mayor Heilman, and Mayor Byers.
NOES:	Councilmember:	None.
ABSENT:	Councilmember:	None.
ABSTAIN:	Councilmember:	None.

CHELSEA L. BYERS, MAYOR

ATTEST:

MELISSA CROWDER, CITY CLERK